



Asian Pacific Counseling & Treatment Centers
520 S. Lafayette Pk. Pl. 3rd Fl.
Los Angeles, CA 90057
Tel: (213) 252-2100 Fax: (213) 252-2199

SSG/Asian Pacific Counseling and Treatment Centers Job Announcement

Case Manager – Outpatient Program - Alhambra Bi-lingual Cantonese and/or Mandarin

APCTC is a private, non-profit, community based mental health clinic with over 30 years of service to the Asian Pacific Islander community in Los Angeles County. APCTC is a county-contracted agency under the auspices of Special Service for Groups.

APCTC has a **Case Manager** position available. We are recruiting for a candidate who is bilingual in Mandarin and/or Cantonese for our Alhambra location. The Case Manager will be working with adults, children and families.

Responsibilities: Under the direction of the Program Manager and clinical supervisor, the Case Manager will interview clients, family members and relatives to obtain information about home environment, family relationships and personality traits that may have a bearing on the clients' illness, treatment and recovery. The Case Manager will provide linkage services to clients to access medical, educational, social, prevocational, rehabilitative or other community services and will facilitate access for those clients to receive needed mental health services by providing cultural assistance. The candidate will be responsible to maintain and update necessary documentation. He/she will be working with adults who have moderate to severe mental illness, children and adolescents who have serious emotional and behavior problems and their families.

Responsibilities include providing clinical services in the clinic, in-home assessments and services and occasionally at school sites. Required collaboration with relevant parties, such as school staff, DCFS worker, Probation officers, Regional Center workers, family members, etc.

Requirements: We are looking for candidates who have a strong interest and comfort level in working with adult, children and families and able to thrive in a fast paced, team focused environment. The ideal candidate must be willing to take initiative, be persistent and eager and willing to learn. Candidate must have an Associate's degree or Bachelor's degree in Social Work, Psychology, Sociology or related field. The candidate must be **bilingual in Mandarin and/or Cantonese** and have experience working with people with mental illnesses. Proof of a California driver's license and reliable transportation is required.

Pay & Benefits: DOE. Pay is competitive plus mileage reimbursement. SSG/APCTC includes a generous benefits package with medical, dental, vision, long term disability, group and term life insurance, defined pension plan, 403B, paid sick, vacation and holiday time.

**Email resume and cover letter to: RECRUITMENT
employment@apctc.org**

Special Service for Groups is an Equal Opportunity/Affirmative Action Employer