



Asian Pacific Counseling & Treatment Centers

1635 W. Main St. #100

Alhambra, CA 91801

Tel: (626) 248-1800 Fax: (626) 248-1899

Job Announcement

Case Manager Bi-lingual Khmer

APCTC is a private, non-profit, community based mental health clinic with over 35 years of service to the Asian Pacific Islander community in Los Angeles County. Asian Pacific Counseling & Treatment Centers is a division of Special Service for Groups (SSG) and was the very first mental health center in LA County specifically developed to meet the unique needs of rapidly growing numbers of API immigrants and refugees who needed a wide range of mental health services. With five locations throughout LA County and a satellite location in Riverside County, APCTC provides mental health services to individuals of all ages with diverse ethnic, gender, and racial backgrounds, struggling with mental illness and behavioral health challenges. While our centers specialize in serving the monolingual Asian Pacific community, we provide services to the entire community and offer services in English and Spanish as well.

APCTC has a full-time **Case Manager** position available at our Alhambra location. We are recruiting a candidate who is bilingual in Khmer and is comfortable working with primarily adults, children, and families with diverse racial, ethnic and gender groups who have moderate to persistent mental illness.

Responsibilities: Under the direction of the Program Manager and clinical supervisor, the Case Manager will interview clients, family members and relatives to obtain information about home environment, family relationships and personality traits that may have a bearing on the clients' illness, treatment, and recovery. The Case Manager will provide linkage services to clients to access medical, educational, social, prevocational, rehabilitative, or other community services and will facilitate access for those clients to receive needed mental health services by providing cultural assistance. The candidate will be responsible to maintain and update necessary documentation. They will be working with adults who have moderate to severe mental illness, children and adolescents who have serious emotional and behavior problems and their families.

Responsibilities include providing clinical services in the clinic, in-home assessments, field-based services, and occasionally at school sites. Required collaboration with relevant parties, such as school staff, DCFS worker, Probation officers, Regional Center workers, family members, etc.

Requirements: Candidate must have an Associate's degree or Bachelor's degree in Social Work, Psychology, Sociology, or related field. The candidate must be **bilingual in Khmer** and have experience in community service work. Proof of a California driver's license, reliable transportation, full vaccination are required.

Pay & Benefits: DOE. Competitive wages and opportunities for growth, Bilingual/field and on-call differentials, Mileage reimbursement, Employer subsidized medical, dental, vision insurance, Long-term disability insurance and Basic life/AD&D coverage up to \$50K per plan tax free, Employer contribution of up to 7.5% of salary to the Mutual of America 403(b) Thrift Plan, Employee contribution of pre-tax earnings to the Mutual of America 403(b) Thrift Plan, Paid sick, vacation and 11 paid holidays, Flex spending accounts for medical and daycare expenses, Employee assistance program.

Email resume and cover letter to: employment@apctc.org, Attn: Recruitment