

**SPECIAL SERVICE FOR GROUPS
ASIAN PACIFIC COUNSELING AND TREATMENT CENTERS**

JOB ANNOUNCEMENT/ADVERTISEMENT

Position: Part-time Bilingual Vietnamese Mental Health Promoter/Educator

Location: Riverside County (Western and Mid-County Regions, including Riverside City, Moreno Valley, Corona, Perris, Murrieta, etc)

▪ Summary

Under the direction of the Project Coordinator, the Community Mental Health Promoter (CMHP) has primary responsibilities in community outreach and in conducting community presentations on various mental health topics. The goal of this position is to promote awareness of mental health topics and resources in the growing Asian Pacific communities of Riverside County.

▪ Essential Functions:

- Organize and conduct mental health education presentations in Vietnamese on a monthly to bi-monthly basis at various community settings, such as community centers, churches and other faith organizations, schools, libraries, senior centers, etc. Virtual presentations during COVID-19 pandemic.
- Schedule own presentations within the local community, including securing venues and confirmation of date, time and location.
- Utilize a mental health curriculum that the Promoter will be trained on. Topics include identifying signs of depression and other mental illness, suicide prevention, addressing stigma associated with mental health care, how to help a family member or friend struggling with mental health concerns.
- Collaborate with the project team and network with community stakeholders in the Western and Mid-County Regions of Riverside County, to conduct community outreach and mental health education workshops/presentations.
- Conduct or attend community outreach activities such as health fairs, school resource fair, or community cultural events.
- Provide case navigation – provide information and referrals to community members on beneficial resources and services, including mental health services.
- Will need to work some evening hours and/or weekends to conduct outreach and education workshops.
- Receive training, feedback and supervision from project coordinator

▪ Minimum Qualifications:

- Proficiency in Vietnamese. Able to converse and provide presentations fully in Vietnamese.
- Familiarity with and immersion in the Vietnamese community as a leader or mentor.
- Bachelor's degree in Social Work, Psychology or other related field from an accredited university preferred. Proof must be submitted. Work experience in mental health field may substitute educational requirement.
- Effective verbal and written communication skills. Public speaking experience required.
- Excellent organization and time-management skills to coordinate own presentations, work independently, and complete documentation of activities provided.
- Ability to network with community organizations, stakeholders and members.
- Ability to function as a member of an inter-disciplinary team.
- Computer Literacy – ability to use MS Office, Outlook, Adobe programs and any other relevant computer programs that are necessary to fulfill the required job duties.
- Must have own reliable transportation, a valid California driver license, and car insurance. Proof must be submitted.
- Eligibility of employment. Proof must be submitted.
- Background check will be required.
- Physical requirements include at least 60 to 90 minutes sustained sitting and listening, at least 120 minutes of sustained standing, writing or typing electronic health records. Frequent driving to/from community facilities is required.

Submit cover letter and resume to employment@apctc.org

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