

**SPECIAL SERVICE FOR GROUPS
ASIAN PACIFIC COUNSELING AND TREATMENT CENTERS**

JOB ANNOUNCEMENT/ADVERTISEMENT

Position: Full-time Bilingual Filipino (Tagalog) Parent/Family Specialist and Community Organizer

Location: Riverside County (Western and Mid-County Regions, including Riverside City, Moreno Valley, Corona, Perris, Murrieta, etc)

▪ Summary

Under the direction of the Project Coordinator, the Parent/Family Specialist and Community Organizer has primary responsibilities in facilitating parenting groups, conducting community outreach and education workshops, and networking with community stakeholders.

▪ Essential Functions:

- Collaborate with the program team and community stakeholders to develop a network in the Western and Mid-County Regions of Riverside County, to conduct outreach, workshops and parenting groups. Community stakeholders include schools, churches, cultural organizations, community centers, libraries, mental health organizations, etc.
- Conduct community outreach and workshops to promote and recruit Asian Pacific Islander (API) parent group participants.
- Facilitate multiple cycles of an 8 to 10-session parent education group (Strengthening Intergenerational / Intercultural Ties in Immigrant Families curriculum) for API parents of school-age children and teens.
- Provide program participants with referrals and linkages to resources such as mental health, medical, educational, social, etc.
- Will need to work some evening hours and/or weekends to provide outreach, workshops and parenting groups. Travel to various community locations in Riverside County is required.

▪ Minimum Qualifications:

- Fully bilingual in Tagalog and English
- Bachelor's degree in Social Work, Psychology or other related field from an accredited university preferred. Proof must be submitted. Work experience in mental health field may substitute educational requirement.
- Minimum 2 years experience working with children and experience with parenting skills and family interactions. This may include working with families as a healthcare provider, school counselor, social worker, teacher or parent educator. Child development course is required.
- Effective verbal and written communication skills are required, with public speaking experience preferred.
- Ability to network with community stakeholders and members.
- Knowledge and ability to work with intergenerational and multi-ethnic Asian Pacific populations.
- Ability to function as a member of an inter-disciplinary team.
- Computer Literacy – ability to use MS Office, Outlook, Adobe programs, and any other relevant computer programs that are necessary to fulfill the required job duties.
- Must have a valid California driver license, car insurance and reliable transportation. Proof must be submitted.
- Eligibility of employment. Proof must be submitted.
- Background check will be required.
- Physical requirements include at least 60 to 90 minutes sustained sitting and listening, at least 120 minutes of sustained standing, writing or typing electronic health records. Frequent driving to/from community facilities is required.

Submit cover letter and resume to employment@apctc.org

Special Service for Groups is an Equal Opportunity/Affirmative Action Employer