

Provision of Services

Employment Specialists work with consumers to develop an individualized services plan that meets consumers needs for employment. Employment services may include:

- assessment of work readiness
- identification of job openings
- preparation of job applications and interviews
- development of resume and cover letter
- work-related consultation and support, etc.

The Program also provides Personal, Vocational, Social Adjustment (PVSA) services to assist consumers in developing or re-establishing skills, attitudes, personal characteristics, interpersonal skills, work behaviors, and functional capacities for desirable employment outcomes.

For more than two decades, the program has successfully assisted numerous consumers to achieve gainful employment, economic self-sufficiency, independence, and meaningful participation and integration into the community.



Asian Pacific Counseling
& Treatment Centers

VOCATIONAL REHABILITATION PROGRAM

Vocational Rehabilitation Program

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INFORMATION FOR MENTAL HEALTH PROFESSIONALS

Funded by California State Department of Rehabilitation and Los Angeles County Department of Health, SSG/APCTC-Vocational Rehabilitation Program has been serving consumers with mental disabilities that present a substantial impediment to employment since 1992. The program has been certified by Commission on Accreditation of Rehabilitation Facilities (CARF) for our excellence in providing quality of services which consumers can rely on.



Asian Pacific Counseling
and Treatment Centers
(APCTC) is a division of
Special Service
for Groups

Vocational Rehabilitation Program

Vocational rehabilitation is a process which enables persons with functional, psychological, developmental, cognitive and emotional impairments or health disabilities to overcome barriers to employment.

Practice Principles

The core philosophy of Vocational Rehabilitation Program is that all persons with disability can work at competitive jobs in the community without prior training and no one should be excluded from this opportunity. The Program is integrated with mental health treatment that assists consumers to prepare for, obtain, and retain a job in the competitive job market.

Employment Specialists are members of multidisciplinary teams. Our role is to work closely with mental health professionals to:

- monitor consumers rehabilitation progress for optimal employment outcomes (i.e. cognitive difficulties, persistent symptoms, medication side effects, or other rehabilitation needs); and
- share information and ideas to help consumers improve functional recovery.

Eligibility Pre-Screening

Please contact Vocational Rehabilitation Program if your consumer expresses interest in employment and has been provided with mental health services for a **minimum of 3 months**, and has meet **ALL** the eligibility criteria:

- 18 Year or Older
- U.S. Citizen, Legal Alien, or Authorized to Work in the United States
- Diagnosed with major mental disorder(s) in current DSM-5 or ICD-10
- Motivated and Displayed Mental Stability to Work

Referral

Please share consumer's information, diagnosis, medication, symptoms and risk, support system, work experience, readiness to work and rehabilitation functional assessment in the **REFERRAL FORM**.

Initial Intake

Upon recipient of your referral, an Employment Specialist will contact you to set up an appointment with **YOU and CONSUMER** for initial intake. The purpose of the meeting is to provide an introduction of the Program and to answer questions or concerns that you or client may have. A follow-up appointment will be scheduled for pre-employment assessment.

Pre-Employment Assessment

Consumer will work with an Employment Specialist for about **ONE MONTH** to assess work readiness, experience and skills, as well as to explore interests, employment goals and expectations of participating in this program.

Individualized Service Plan

If consumer completes pre-employment assessment period, an Employment Specialist will assist consumer fill in and submit an application to Department of Rehabilitation (DOR). Once application is approved by DOR, an Employment Specialist will work with consumer to develop an individualized service plan (ISP) that meet consumer's needs for employment, which may include job search, interview techniques, resume and cover letter, job application, appropriate grooming and hygiene for the workplace, understanding the impact of employment on disability and benefits, and so on.